

Terms and Conditions – Shared Plan Review Program



Terms and Conditions:

This is an agreement for the Shared Plan Review Program. Participants of this program must be approved to do business within the “Authority Having Jurisdiction”. Participants may not manipulate this program to alter documents or access any documents other than their own. Failure to comply with these terms and conditions will result in exclusion from the program.

Public Records:

All submittals are subject to the North Carolina Public Records Law and may be disclosed to third parties by an authorized public official.

Plan Submittals:

- Plan designs submitted in this program are for multiple builds.
- Projects may be submitted to only one jurisdiction.
- Plans submitted for review by Raleigh must be accompanied by a permit application.
- Third and subsequent reviews are subject to an hourly re-review fee.

Changes to the Plans:

- No alternative construction methods are allowed in this program.
- Modifications of plans during the approval process shall be limited to the corrections requested by the plans examiner.
- The plans used on the job site shall be limited to pages containing only the options specific to that particular site.
- Plans used in the field must be exact copies of the approved master plan program original plans. Any changes to an approved Master Plan Program set of plans without the approval of the “Authority Having Jurisdiction” will result in the termination of the right for that designer or contractor to participate in the Shared Master Plan Program.

Plan Approval:

- Plan approvals are conditional and pertain to the building only.
- Plan approvals are exclusive of site specific conditions which impact building code construction (rated walls, soils etc, built in as options).
- Approved plans will be placed in a secured “read only” file accessible only by the contractor, the contractor’s designees, and the code enforcement staff of the “Authorities Having Jurisdiction”.
- Contractor to print approved plans and provide on job site. Only sheets specific for this lot are to be printed.
- Program access will be established on a per company basis, no subdivision of companies per jurisdiction.

- I accept as Authorized Agent of Contractor License Holder
- I accept as Contractor License Holder
- I do not accept